

## Accounts Receivable Module

The Accounts Receivable Reporting module provides comprehensive tracking of your customers and donors and their receivables. Accounts Receivable Billing adds the ability to generate detailed customer invoices and statements. Whether providing goods or services for a fee, recording and collecting pledges, or checking on anticipated receipts, the Accounts Receivable modules facilitate smooth processing and provide critical information.

### Accounts Receivable Reporting

- I Detailed customer tracking and management options—Record receivables, credits, and receipts associated with your customers and donors. Place credit holds for customers, review customer and donor balances due, and report across multiple years of receivable activity.
- I Comprehensive customer records—Maintain detailed profiles of the customers and donors that you deal with on a recurring basis. Keep contact information, billing terms, default coding, customer type, class, notes, custom field,s and more. Save time by updating customer records on-the-fly while entering receivables transactions.
- I Secure information—Security features allow you to separate tasks for strong internal controls.

### Accounts Receivable Billing

- I Flexible processing—Generate a single invoice on-the-fly or calculate, review, and adjust multiple invoices before printing. The system automatically generates the accounting entries.
- I Produce detailed customer invoices—Create payment requests for your customers and donors with accounts receivable invoicing. Invoice as often as you need with multiple custom billing cycles.
- I Timesaving features—Accounts Receivable Billing includes many features to speed processing, including storage of commonly used charge calculations, customer processing groups, standard charges by customer and more.
- I Produce comprehensive customer statements—Create customer statements to inform your customers and donors of their account activity. Flexible production sorting and print criteria let you define which customers receive statements.

### Powerful Reporting

- I Check customer balances on-the-fly—Run an inquiry by Customer to quickly view all activity, including outstanding invoices, payments, and credits. Drill-down to the details associated with every transaction.
- I Graph receivables for reporting at a glance—Monitor outstanding receivables, top customers, donors and more using the Sage MIP Fund Accounting One-Click Navigator analysis views and the system graphing tools.
- I Flexible Accounts Receivable Analysis Reporting—Customize reports or select from the many ready-to-use reports, including AR Summary, Aging, and Detail Ledgers.
- I Fully integrated with the General Ledger module—View transactions by customer throughout the system including reports such as the Check Register, Cash Journal, and the General Ledger.
- I Unlimited History—Maintain and report on receivables history for an unlimited number of years.
- I Fully Integrated with other Sage MIP Fund Accounting Modules—Need multiple statement formats? For full customization add the Forms Designer module and create an unlimited number of secure custom layouts for your printed invoices and statements.
- I Integrate with specialized billing applications—If you have specialized billing needs but are still required to track receivables detail in your

accounting system, use the Data Import/Export module to eliminate double entry.